

## Milford Recreation Commission

September 9, 2015

### Attendees

Arene Berry	Heather Romeri	Stephanie Zubricki	Scott Hembrow
Claudia Lemaire	Joan Dargie	Cheri Federico	Paul Bartolomucci

### Minutes

### No Appointments

### Director's Report

Revolving Fund balance as of September 8<sup>th</sup>- \$39,249.00

Budgets Overview: Touch-A-Truck, Softball League (still waiting on a couple invoices)/Wooden Bat Tournament \$4,500 was previously approved but more money is needed for the tournament (trophies, softballs) looking for an approval of \$400 in the softball account to cover these expenses, Swim Team, BreakOut! Swim Clinic.

**Scott makes a motion to add an additional \$400 to the softball tournament budget to cover trophy and softball costs, Paul seconds. All in favor.**

A swim clinic would like to be organized again in summer 2016. A suggested date is to have it after rotary meet so we can advertise at rotary and promote it to a lot of swimmers. We would also like to run a specialty meet to kick off the summer the weekend before the 4<sup>th</sup> of July.

127 Elm Street Update: Two weeks ago Mark Bender (TA) spoke to the MAYO Rep, Joe, and DES reached out to MAYO giving them more steps to complete before they issue a no further action required letter. There is no specific timeline, but MAYO understand the need to have it complete by the end of 2015. Third extension to be signed by BOS which will bring the deadline to the end of 2015.

BOS Department Update reminder: Update will take place on September 28, 2015.

November 11<sup>th</sup> Recreation Commission meeting falls on Veteran's Day. Town Hall is closed but we need to decide if we want to change the meeting or keep it. Heather suggests to tentatively switch the meeting to Wednesday, November 18<sup>th</sup>. It will not be televised but held in a different room in the town hall.

### Programs Update

Touch-A-Truck: Approx. 230 people attended (adults and children) and almost 20 different vehicles were present representing 14 different organizations. A big thank you to Milford Ambulance, Milford PD and Milford Fire. Also to the local groups: MD's Garbage Removal, Kent's Towing, The Happy Butchers, NH Greenscapes, Nashua PD and SWAT, Lee Speedway, Thomas Transportation, Butler's Bus Service.

Wooden Bat Softball Tournament: September 26<sup>th</sup> & 27<sup>th</sup>, a couple volunteers needed if possible.

Fall Family Festival & Zombie Orienteering: Saturday October 3rd from 5:30-7:30pm/7:30-8:30pm. Volunteers needed for games, zombies and parking. A nonprofit will be running concessions as a fundraiser, Best Buddies. Paint by Clover will come and offer face painting.

Trips: Hobo Railroad (9/16), Louisa May Alcott Orchard House (10/12), Mohegan Sun (10/24), Pickity Place (11/12), NYC Trip (11/14), Palace Theatre (12/10).

Fall/Winter Recreation Guide is complete and has been distributed to schools and around town.

Budget item: Ultimate Frisbee Clinics- Pinnies are needed to scrimmage and could be used for other programs. Looking to order a dozen from S&S Worldwide. \$80 budget needed.

**Joan makes a motion to spend \$80 to purchase pinnies. Claudia seconds, all in favor.**

Spring Recreation Guide: It will be complete and distributed before February Vacation. January 8<sup>th</sup> is the deadline to get any rec commission event information to recreation department. October we will discuss feedback for spring.

#### **Discussion Items**

Olive Street Update: The home owners have submitted a receipt and it has gone to finance to be reimbursed. This is now completed.

Pergola Labor Day Plant Fundraiser: \$10 was raised from the raffle and donations were given, but not much overall was raised. Jerry Guthrie has volunteered many hours and has put his own money into this project. Heather is looking to see if money can be used from the revolving fund to purchase plants.

**Joan makes a motion to of a \$1,000 budget from the revolving fund for the purchase of plants for the pergola project, Cheri seconds. All in favor.**

Policies/Procedures: Any further discussion needed or feedback, contact Paul.

Keyes Park Expansion Sub- Committee: Heather wants to keep this going in the event the purchase becomes complete for 127 Elm St. Schedule once a month meetings to discuss ideas.

Kaley Park Plans: Reviewing the plans for new members and past members to refresh. Future fundraising opportunities could go towards Kaley Park. Special Purpose Fund balances: Kaley \$2,448 & Carson Softball \$1,226.

Carson Field is still soft, but we think we have a temporary solution so we can have games for the wooden bat tournament played there.

Zombie Walk: this will be a free event held at Pumpkin Festival. People will meet for 7:45pm and the walk will begin at 8pm. The time will need to be checked and confirmed with MIT. The commission will be handing out glow sticks and need to vote in a budget.

**Claudia makes a motion for the Recreation Commission to spend up to \$50 for glow sticks to be handed out at the Zombie Walk, Cheri seconds. All in favor.**

Casino Night: There are conflicting dates in January/February, the month of March has been suggested. March 5<sup>th</sup> will be the proposed date and March 19<sup>th</sup> will be the snow date and run from 7-11pm. Paul will contact Hampshire Hills to confirm availability of space.

There are still two full time recreation commission positions opens.

**Cheri makes a motion to approve the August 2015 minutes as submitted, Claudia seconds. All in favor.**

**Joan makes a motion to adjourn the meeting at 8:06pm, Cheri seconds. All in favor.**

Respectfully Submitted by,

Stephanie Zubricki  
Recreation Program Coordinator